

Report from the Constitution, Ethics and Probity Committee

8 July 2013

*Councillor Melvin Cohen (Chairman)
*Councillor Joan Scannell (Vice-Chairman)

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| *Councillor Jack Cohen | *Councillor Alan Schneiderman |
| *Councillor Richard Cornelius | *Councillor Mark Shooter |
| *Councillor Anthony Finn | *Councillor Andrew Strongolou |
| *Councillor Alison Moore | *Councillor Claire Farrier (In place of Barry Rawlings) |
| Councillor Barry Rawlings | |

*denotes Member present

1. REVIEW OF RESIDENT FORUMS

The Head of Governance introduced the report. Public comments were received on this item from Mr Dix and Ms Musgrove.

The Committee agreed that Officers should review the publicity for Resident Forums and do whatever was necessary to increase awareness of the existence of Residents Forums.

RESOLVED - That the Committee having considered the suggestions in the report for improving Resident Forums, together with feedback from consultation including at the round of Forums held on 25 June 2013, agreed that the below changes be recommended to full Council for adoption:

- i) The start time of the Residents Forum to be at 6.30pm and the Area Environment Sub-Committees to start at 8.30pm or at the conclusion of the Resident Forum, whichever is earlier.
- ii) Residents may raise any matters relevant to the Council except for matters relating to specific planning applications.

2. CONSTITUTIONAL REVIEW

The Head of Governance introduced the report. Public comments were received on this item from Mr Hope.

RESOLVED - The Committee having considered the proposed changes to the Constitution as set out in the report, agreed that the below changes be recommended to full Council for adoption:

Section of Report

Paragraph 9.4 - Management of Assets, Property and Land and Responsibility for Functions

Proposed Change(s)

Regularise the two minor inconsistencies between the provisions of Management of Assets, Property and Land Appendix 1, Table A and paragraph 7.13 of Responsibility for Functions.

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| Paragraph 9.5 – Council Question Time | Propose retaining existing arrangements whereby questions to Cabinet Members from an Independent (non-aligned) Member are taken after all of those from the party groups. |
| Paragraph 9.6.4 – Contract Procedure Rules – Waiver of Requirement for two written quotes and additional definition of ‘Individual Placement Agreement | Defer to the next meeting of the Committee. |
| Paragraph 9.6.8 – Contract Procedure Rules – Waiver of Requirement for two written quotes and additional definition of ‘Individual Placement Agreement | Agreed – Include the definition of “Individual Placement Agreement”. |
| Paragraph 9.7 – Overview and Scrutiny- Terms of Reference of Contract Monitoring Overview and Scrutiny Committee | Agreed – subject to taking out the reference to “Public Health”. |
| Paragraph 9.8 – Appointment of School Governors | That the Committee note the report and that Officers (i) prepare a schedule of all Schools and Governors and this be reported to the next meeting of General Functions Committee on 22 July 2013 (ii) Governor Clerking Service should give School Governors advance notice one term before their term of office is due to expire. |
| Addendum – Public Participation and Engagement | Additional paragraph 3.4 added: “Members of the public making comments are able to send a substitute if they are unable to attend the committee meeting. The Governance Officer supporting the meeting should be made aware of this prior to the meeting commencing”. |